




## Bids and Awards Committee

Republic of the Philippines  
Professional Regulation Commission  
P. Paredes St., Sampaloc, Metro Manila  
Tel./Fax: 310-0037




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## Section VI. Specifications

### THE REHABILITATION OF SANITARY SYSTEM AND IMPROVEMENT OF COMFORT ROOMS OF MAIN BUILDING PROJECT

#### BIDDERS/ CONTRACTORS RESPONSIBILITIES

The Bidder is responsible for the following:

The Bidder/ contractor, by act of submitting his proposal, acknowledges that he has inspected the site and determined the general characteristic, site conditions, daily activities of the agency and requirements of the project and the conditions cited;

Costs and expenses incurred directly or indirectly by Bidders in the preparation of their proposals shall be borne by them;

The procuring entity shall not assume any responsibility regarding erroneous interpretation or conclusion by Bidders from the data furnished by the agency;

The PRC shall call Bidders/ Contractors to a pre-bid conference prior to the date of submission of proposals to clarify any provision in the TOR or matters which the Bidder may raise pertinent to the TOR;

Prior to submission of proposals, it is assumed that the Contractor is familiar with all existing laws, decrees, ordinances rules and regulations pertinent to the project, and responsible for taking all steps to examine the TOR as to all circumstances affecting their proposals and the obligation to be borne by them. Failure to do so shall be at the Bidder's risk;

Must have taken steps to carefully examine all of the Bidding Documents;

Must have made an estimate/ evaluation of the facilities available and needed for this project;

Ensuring that it is not "blacklisted" or barred from bidding by the GOP or any of its agencies, offices, corporations, or LGUs, including foreign government/ foreign or international financing institution whose blacklisting rules have been recognized by the GPPB;

Ensuring that each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and





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correct;

Authorizing the Head of the Procuring Entity or its duly authorized representative/s to verify all the documents submitted;

Ensuring that the signatory is the duly authorized representative of the Bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/ or to represent the Bidder in the bidding, with duly notarized Secretary's Certificate attesting to such fact, if the Bidder is a corporation.

Complying with the disclosure provision under Section 47 of the Act in relation to other provisions of RA 3019.

Complying with existing labor laws and standards, if applicable.

### ELIGIBILITY CRITERIA

#### Qualification Process

- a) The Bidder shall be a Construction/Civil/Sanitary Engineering Firm and Filipino owned Company.
- b) The Contractor/ Civil/Sanitary Engineering Firm must have experience in the construction/ Civil/Sanitary Engineering of similar project with at least five (5) years of continuous existence in the construction industry.
- c) Bidder must have completed a project of similar type worth at least 50% of the Approved Budget for the Contract. Present evidence portfolio and endorsement from Clients, if appropriate.
- d) The Bidder shall have requirements prescribed for Construction/ Civil/Sanitary Engineering firm as provided for in RA 9184
- e) Must have licenses from the Construction Regulation Agencies, Mayor's Permit and PCAB certificate, license of Medium A, Category B
- f) The Contractor must submit regulatory compliance/ requirements but not limited to:
  - f.1 Latest Tax clearance, ITR, Business Tax Returns
  - f.2 DTI Registration or SEC and PhilGeps Registration
  - f.3 Proof of payment for the preceding three (3) months from the Social Security System (SSS), Philhealth and Pag-IBIG for all its employees.





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g) The Contractor must submit a list of all its on-going government and/ or private contracts from January 2018 up to the date of the submission and opening of bids, including contracts awarded but not yet started, if any, showing therein the following but shall not be limited to:

- i. name of the contract;
- ii. date of the contract;
- iii. contract duration;
- iv. owner's name and address;
- v. kinds of Goods;
- vi. For Statement of Ongoing Contracts- amount of contract and value of outstanding contracts;
- vii. For Statement of SLCC – amount of completed contracts, adjusted by the Bidder to current prices using PSA's consumer price index, if necessary for the purpose of meeting the SLCC requirement;
- viii. date of delivery; and  
end user's acceptance or official receipt(s) or sales invoice issued for the contract, if completed, which shall be attached to the statements.

i) The contractor should have not incurred a negative slippage of more than 15% in any of its awarded construction project for the last five (5) years.

j) The Contractor must secure the perimeter and provide security and safety of people conducting business at the site.

### Organization

a) The Contractor shall submit its detailed organizational chart which should indicate an established Organization Structure to show its capacity to undertake the Project.

b) The Contractor must provide a list of its equipment complement that will be deployed at the construction/ project site.

Sec. 4 of RA 3019 Anti-Graft and Corrupt Practices Act – Prohibition on Private Individuals

(a) It shall be unlawful for any person having family or close personal relation with any public official to capitalize or exploit or take advantage of such family or close personal relation by directly or indirectly requesting or receiving any xxx contract with the government xxx.

### GENERAL CONDITIONS

1.1 All works under these specifications and to be applied in all sections of this project shall be done in good workmanship and





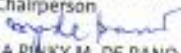
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must conform with the standard practice and the satisfactory performance of all works necessary to complete the above mentioned project.

- 1.2 All works hereunder shall conform with the applicable requirements of the 2004 Revised Implementing Rules and Regulations of the National Building Code (PD 1096) and all other referral code such as the Architectural, Electrical, Sanitary and the Fire Code of the Philippines.
- 1.3 All works hereunder shall conform with the laws, rules and local ordinances of the area having jurisdiction on the Project.
- 1.4 All works shall be under the supervision of the Registered Civil and Sanitary Engineers/ Head of the Infrastructure Committee of the PRC or his duly authorized representative. The Contractor, shall comply with all the plans, detailed drawings and these specifications. Any change thereof shall be as per interpretation of the Registered Sanitary Engineer/ Head of Infrastructure Committee of the PRC or his duly authorized representative.
- 1.5 The Contractor shall have Registered Civil and Sanitary Engineers under its/his employ to carry out and supervised the project according to the plans and specifications.
- 1.6 All materials to be used or installed in this project shall be brand new/top of the line and with the manufacturers seal unbroken, as applicable, at the time of delivery and acceptance.
- 1.7 All materials found to be defective or not fit are subject to rejection and are required to be removed in the site to avoid being used or installed intentionally or unintentionally.
- 1.8 All changes or request for change order shall be approved by the Procuring Entity in a written form and no actual changes shall be done unless written request are approved by the Owner and the Architect or his duly authorized representative.
- 1.9 Before proceeding to the next part within every division, an inspection or approval of the Registered Civil and Sanitary Engineers or his duly authorized representative shall be secured.
- 1.10 If there are discrepancies between the plans, and any other drawings or these specifications, the matter shall be brought to the attention of the Registered Civil and Sanitary Engineers/ Head of Infrastructure Committee of the PRC or his duly authorize representative immediately for final dispositions.





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1.11 For changes and additions in every division or section of the works in this project the Contractor must submit to the Registered Civil and Sanitary Engineers / Head of Infrastructure Committee of the PRC, a true to scale shop drawings showing the changes and must secure approval thereof.

1.12 The Registered Civil and Sanitary Engineers/Head of the Infrastructure Committee of the PRC shall designate a place for the Storage of materials, whenever it may be necessary to change this designated storage place, the Contractor shall promptly move to the new location. The storage shall be adequately protected from damage.

1.13 Contractor shall coordinate his works in order to perform a well orchestrated works to avoid or cause delay to other Contractors. Damage done to the works of other Contractor shall be repaired or paid by the one who caused the damage.

1.14 Alternate materials is allowed provided such alternate is approved by the Registered Civil and Sanitary Engineers/ Head of the Infrastructure Committee of the PRC. The Contractor shall justify the cause of the change or use of alternate materials.

1.15 The Contractor shall have safety officers under his employ to ensure public safety in and around the construction/ storage areas

1.16 The Contractor shall conduct a daily removal of generated debris from the construction, and the hauling of the same, as necessary.

### 3.0 CARPENTRY AND WOODWORKS

4.1 All works under this division are subject to the General Conditions, and the Contractor is required to refer thereto.

### 6.0 SANITARY AND CIVIL ENGINEERING WORKS

6.1 All works under this division are subject to the General Conditions, and the Contractor are required to refer thereto.

6.2 Scope of Works;

1) All the cast iron pipes must be replaced by brand new/top of the line PVC (polyvinyl chloride) Pipes. The process is to either place the pipes to the original layout or relocate to the new or proposed plan, per the drawing in Section VII of the Bid documents.

2) The toilets at 3<sup>rd</sup> to 2<sup>nd</sup> floors of the Main Building will be totally vacated or be scheduled for enclosure. The wall tiles shall not be






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replaced unless necessary to give way to the PVC pipes.

- 3) Proper enclosure of each toilet and Personal Protective Equipment (PPE) / safety shall be imposed during the entire work.
- 4) Provide proper ventilation to workers.
- 5) Removal of every toilet component, such as toilet partitions, sanitary fixtures, ceiling, lighting fixtures, exhaust fans, toilet partitions and lavatory counters, and supply and installation of brand new and top of the line materials, as appropriate.
- 6) Chipping of the whole floor tiles and more or less 300mm height wall tile, including topping, until it reaches the original waterproofing surface. This is also to locate the correct layout for the installation of pipes. Debris from such works will be stock piled and hauled from time to time. This shall be followed by the dismantling of tiles and topping.
- 7) Installation of brand new and top of the line PVC pipes, followed by the leak test of the installed PVC pipes, then the placing of concrete with epoxy binder.
- 8) Application of cementitious water proofing system to the entire flooring, and more or less 300mm height of wall, followed by flood testing for 24 hours for the 2<sup>nd</sup> and 3<sup>rd</sup> floors toilets.
- 9) If flood testing is successful, proceed with the application of concrete floor topping and installation of floor tiles with tile adhesive/cement, then followed by application of tile grout.
- 10) Proceed with the installation of brand new/top of the line lavatory counter, sanitary fixtures and toilet partition for the finishing works.
- 11) Installation of new ceiling with proper painting, simultaneous with lighting fixtures and exhaust fans. The work area must be clean everyday and free from debris.
- 12) After completing works from 3<sup>rd</sup> to second floors, then the comfort rooms at the ground floor of the Main building. The comfort rooms, for male and female, at the ground floor shall be totally renovated which shall include but shall not be limited to the installation of brand new and top of the line water closet, tiles and sanitary fixtures.
- 13) Installation of new PVC sanitary line for the ground floor of the Annex Bldg., only along the right side, for future renovation of sanitary system, per the drawing in Section VII of the Bid documents. The entire new PVC sanitary line for the ground floor of the Annex Bldg. shall be properly cemented and covered.



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## ACKNOWLEDGMENT AND COMPLIANCE WITH THE TERMS OF REFERENCE FOR THE REHABILITATION OF SANITARY SYSTEM AND IMPROVEMENT OF COMFORT ROOMS OF MAIN BUILDING

\_\_\_\_\_  
SIGNATURE OVER PRINTED NAME  
OF AUTHORIZED REPRESENTATIVE,  
DESIGNATION AND PRINTED NAME OF COMPANY